

BHARAT SANCHAR NIGAM LIMITED
O/o CGMT, MH TELECOM CIRCLE,
2nd floor, A- WING, JUHU TARA ROAD,
SANTACRUZ (WEST), MUMBAI 400054

To

All Heads of SSAs
Of MH Circle
CE (Elec)/Civil/Arch

No. F/DGM(FC)/Service Book Correspondence/2016-17/10 Dated 12/8/2016

SUB: Maintenance of Service Book of Heads of SSA.

Ref: 1) Corporate Office letter No. 1-09/2016-PAT (BSNL) Dated the 12-08-2016

2) F/DGM (FC)/Service Book Correspondence/2016-17/8 Dated 1/8/2016.

With reference to the above, the options may be exercised by the Heads of SSA in the enclosed proforma. Kindly forward the Service Books duly updated along with the undertaking to this office immediately, to enable to fix the pay as per 7th CPC & draw the arrears.

Sanjay V. Agre
DGM (FC)

% CGMT MH Circle
d Mumbai 54

Encl: As above

Sr. GM's (Goa) option Hard Copy may be forwarded please.

FORM OF OPTION

(SEE RULE 6 (2))

*1. I, _____ hereby elect the revised pay structure with effect from 1st January, 2016.

*2. I, _____ hereby elect to continue on Pay Band and

Grade Pay of my substantive / officiating post mentioned below until :

- The date of my next increment / the date of my subsequent increment raising my pay to Rs. _____ /-. I vacate or cease to draw pay in the existing pay Structure / the date of my promotion/ upgradation to the post of _____.
Existing Pay Band and Grade Pay _____.

Signature: _____

Name : _____

Designation: _____

Office in which employed : CGMT, BSNL, MUMBAI-54

UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature: _____

Name : _____

Designation: _____