

BHARAT SANCHAR NIGAM LIMITED
% CGMT, MH. Circle, BSNL Admn. Bldg,
'C' Wing, 6th floor, Juhu Danda Road,
Santacruz (West), Mumbai-400054

To,
All IFAs/DDOs of Mh Circle

NO: F/CSC/GPF Compilation/2017-2018/94

DATED: 09/04/2018

Sub:- Confirmation of GPF Balances upto March' 18.

Kindly verify and confirm the GPF Balances in respect of all the Staff working in your SSAs upto March' 18 appearing in SAP Ledger and provide the List in the proforma given below—

SL No	Name of the Employee	HRMS No.	Name of the SSA	CB as on March' 17	CB as on March' 18	Remark

In respect of Transfer In /Out in the remark column details such as amount of these employees have been transferred / received and Date of Transfer In / Out should be mentioned and mailed at gplbroadsheet@gmail.com

It is sole responsibility of DDO's of every SSA that in case of any discrepancies in the ledger if it is noticed, revised Template has to be prepared in excel and mailed to AO (HCM) at mhcircle.payroll@gmail.com for rectification and updating in SAP System.

Matter Most Urgent

V. A. C.
Dy. General Manager (CSC - II)
O/o CGMT MH Circle, Mumbai-54.