

CGMT/MH/Admn-I/8th Verification/ 2019/12

Dated at Mumbai the - 26/06/2019

**ELECTION MATTER
MOST URGENT**

To,
All Heads of SSAs of Maharashtra Telecom Circle.

Sub :- Holding of 8th membership verification process through Secret ballot for electing Majority representative union(s) of Non-Executives in BSNL – Appointment of Officers as a supervisors for verification process.

The following rank of officers to be appointed as a supervisor for verification process.

[1] SSA head would nominate a STS level Officer (DE or equivalent) as Asstt. Returning Officer in the SSA HQs.

[2] **Presiding Officer** : Preferably of the rank of SDEs or equivalent/JTOs wherever SDEs are not available.

A: There would be one presiding Officer, one polling officer and one group 'D' staff, where the number of voters is less than 100.

B: There would be one presiding officer , two polling officers and one Gr. 'D' staff, where the number of voters is between 100 and less than 500.

C: There would be one presiding officer, three polling officer and one Gr. 'D' staff where the number of voters is 500 and above.

[3] **Polling Officer :**

A: JTO or equivalent at booths where voters are 500 and above – 3 polling officers will be utilised.

B: JTO or equivalent at booths where voters are 100 to 499 – 2 polling officers will be utilised.

C: JTO/Sr. TOAs or equivalent at booths where voters are less than 100 – One polling officer Will be utilised.

[4] **Counting Team :** There should be a separate team for counting of votes

A: Incharge of counting team – DE or equivalent.

B: Members of counting team - SDEs/JTOs or equivalent (3-5 as the case may be).

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Only Officers/Officials of impeccable integrity should be deputed in connection with the verification process.

It is further intimate that SSA representative of all applicant union may please be advised to intimate the names of polling agents for each polling booth. The polling agents should be BSNL employees only and not outsiders.

The information regarding Asstt. Returning Officer, Presiding Officers and Polling Officers may please be intimate in the followings formate to this office latest by **20/07/2019**.

A) Information regarding Asstt. Returning Officer.


Name of SSA	Name of ARO	Designation	Office address	Telephone No.	Fax No.	Mobile No.	Email

B) Information regarding Presiding Officer and Polling Officer

Sl.No.	Name of polling booth	Name & desgn. Of presiding officer of the booth	Name & desgn. Of polling officers of the booth

C) Information regarding counting team.

Name & Desgn. Of Incharge of counting team	Names & Desgn. Of members of counting team


26-9-2019
(U. K. Paygude)

Assistant General Manager (Admn)
दुरध्वनी - 022-49780120 फैक्स - 49780199.

Copy to :-

1. Chief General Manager (Mtce/Project) , Mumbai.
2. Chief General Manager (ITPC) , Pune
3. Dy. General Manager (Admn) , Circle office, Mumbai.
4. Circle Representatives of all applicants unions of Maharashtra Telecom Circle.