

**REMINDER – II**

**CGMT-MH/ADMN-II/WLF/ANNUAL GRANT/CORR/2019-20/26 DATED 18.09.2020**

**To  
All SSA/ BA Heads MH Circle**

**Sub: Allocation of adhoc welfare grant to Circle Staff Welfare Board for the year 2020-21.**

**Ref: Letter No.13-1/2020-BSNL(Welfare) Dtd. 17.09.2020 from DGM (Welfare & Sports), BSNL CO, New Delhi.**

With reference to the above kindly find enclosed herewith copy of letter received from BSNL CO, New Delhi regarding submission of Audited accounts for the year 2019-20 (i.e. 01.04.2019 to 31.03.2020) and Income & Expenditure statement for the year 2020 -21 (01.04.2020 to 30.09.2020) and requirement of fund for the year 2020-2021

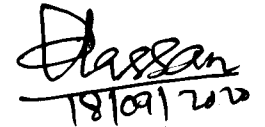
Hence all SSA Heads are requested to send the following statement as detailed below:

1. Audited Account Statement for the period 01.04.2019 to 31.03.2020
2. Income & Expenditure statement for the year 2020 -21 (01.04.2020 to 30.09.2020)
3. Requirement of Fund for the financial year 2020 -2021.

It is also brought to your kind notice that we have already sent two letters regarding submission of Audited Accounts Statement by this office vide even no. 24/C dtd.24.07.2020 and Reminder –I vide 23/C dtd. 17.09.2020. All SSA Heads are once again requested to submit the above statement by 22.06.2020.

The statements may be sent on email id [assttadm2@gmail.com](mailto:assttadm2@gmail.com) or post reply on MH Intranet Portal.

Encl.: as above.



(Gulab Hassan)  
Assistant Director (A-B)

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भारत संचार निगम लिमिटेड  
(भारत सरकार का उपक्रम)  
**BHARAT SANCHAR NIGAM LIMITED**  
(A Govt. of India Enterprise)

No. 13-1/2020-BSNL(Welfare)

Dated: 17.09.2020

To

All the Presidents  
BSNL Circle Staff Welfare Boards  
(Through BSNL Intranet)

Subject: Allocation of adhoc Welfare grant to BSNL Circle Staff Welfare Boards for the year 2020-21.

The Welfare grant is released to all Circle Staff Welfare Boards every year on receipt of their Audited account & expenditure statement.

It is, therefore requested to furnish the Audited account/Income & Expenditure statement for the year 2019-20 (1.4.2019 to 31.03.2020) and Income & Expenditure statement for the year 2020-21 (01.04.2020 to 30.09.2021) and requirement of fund for year 2020-21 latest by 30<sup>th</sup> September, 2020 on email: [dmwelfare71@gmail.com](mailto:dmwelfare71@gmail.com) (Duly signed copy in PDF format) for release of Adhoc Welfare grant 2020-21. The adhoc welfare grant will not be released without receipt of the above required informations.

(Rajeev Kumar Sharma)

DGM(Welfare & Sports)

Ph. No. 011-23739795

E-mail: [dmwelfare71@gmail.com](mailto:dmwelfare71@gmail.com)

Registered & Corporate Office:  
Bharat Sanchar Bhawan, H.C. Mathur Lane, Janpath, New Delhi-110001  
Corporate Identity Number(CIN): U74899DL2000GOI107739  
Website: [www.bsnl.co.in](http://www.bsnl.co.in)

ANNEXURE - I

Income & Expenditure A/c Statement for the period from 01.04.2019 to 31.03.2020

NAME OF SSA	Group A	Group B	Group C	Group D	Industrial	Total
<b>EMPLOYEES</b>						

- 1. Opening Balance as on 01.04.2019 ..
- 2. Cash in hand as on 01.04.2019 ..
- 3. Balancae in Bank as on 01.04.2019 ..
- A TOTAL** ..

**Receipt for the year 2098-20**

- 1. Welfare grant received from BSNL HQ (DATewise) ..
- 2. Receipt from holiday home ..
- 3. Interest on Bank A/c. ..
- 4. Others ..

**B TOTAL**

**Expenditure in the year 2019-20**

- 1. Book Award ..
- 2. Scholarship ..
- 3. Death assistance ..
- 4. Honorarium to Treasurer ..
- 5. Medical Assistance ..
- 6. Prolonged Illness ..
- 7. Grant to Recreation Club ..
- 8. Excursion trip ..
- 9. Bank Charges ..
- 10. Grant to SSAs ( Annexure -II to be filled by Circle) ..
- 11. Misc ..

**C TOTAL** ..

**D TOTAL FUND AVILABLE (A + B)** ..

**E TOTAL EXPENDITURE (C)** ..

**F CLOSING BALANCE AS ON 31.03.2020**

- (a) cash in hand ..
- (B) cash in bank ..

**G Total of (a + b)** ..

**F & G should tally**

**F = D-E**

SECRETARY

TREASURER  
(SIGNATURE WITH SEAL)

AUDITOR