

महाराष्ट्र दूरसंचार परिमंडल  
बी एस एन एल कॉम्प्लेक्स, प्रशासनिक भवन  
चौथी मंजिल, ए-विंग, स्थापना अनुभाग, जुहू रोड, सांताक्रुज  
(प.) मुंबई-५४  
Maharashtra Telecom Circle,  
BSNL Complex, Administrative Building,  
4<sup>th</sup> Floor, 'A' Wing, Establishment Section, Juhu  
Road, Santacruz (W), Mumbai- 54.



भारत संचार निगम लिमिटेड  
(भारत सरकार का उपक्रम)  
BHARAT SANCHAR NIGAM LIMITED  
(A Govt. of India Enterprise)

**MHCO-ESTB/16/5/2020-HR-ADMIN**

**Dtd. 25 /01/2021**

**REMINDER-1**

To  
All Business Area Heads/SSA Heads MH Circle/Maintenance Head  
Project Circles- All Unit Heads & Vertical Heads  
MH Circle Office Mumbai.

Sub: Submission of immovable property Returns for the year 2020 (as on 31-12-2020) by  
executives/ Non-executives of BSNL- reg.

Ref:-F.No. BSNL CO- PERS/12(28)/1/2021-CCS Dated 22.01.2021

With reference to subject referred above, the Office Memorandum Reminder issued by  
BSNL Corporate office, vide letter under reference above is endorsed herewith for information  
and necessary action please.

Deputy General Manager (HR)  
O/o CGMT BSNL, MH Circle, Mumbai-54

Encl: A/a.



# Bharat Sanchar Nigam Ltd.

(A GOVT. OF INDIA ENTERPRISE)  
Corporate Office: Pers.Branch  
4th Floor, Bharat Sanchar Bhawan,  
Janpath, New Delhi – 110001  
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F.No. BSNLCO-PERS/12(28)/1/2021-CSS

Dated: 22, January.2020

**REMINDER**

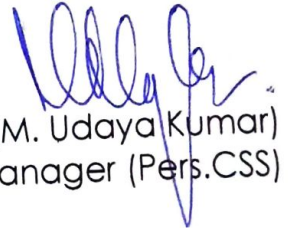
## **OFFICE MEMORANDUM**

Sub: Submission of Immovable Property Return for the year 2020 (as on 31-12-2020) by Executives/Non-executives of BSNL – reg.

Reference is invited to this office memorandum of even number dated 06-01-2021 on the subject mentioned above vide which all the Executives/ Non-executives have been directed to file their Immovable Property Return (IPR) for the year ending 2020 (as on 31-12-2020) through ERP/ESS of BSNL and all the officers on foreign service deputation/deemed deputation to BSNL have also been requested to file their IPRs through respective web based cadre management system (SPARROW) etc.

2. In view of the above, it is once again requested that the said IPRs may be submitted well in time and a copy of the print out (IPR submitted on-line) duly signed, should also be submitted to respective controlling officers i.e..custodians of the IPRs.

This issues with the approval of the competent authority.

  
(M. Udaya Kumar)  
Assistant General Manager (Pers.CSS)

1. PPS to CMD/ PPS to Director (HR/Fin/CFA/CM/ENT), BSNL CO, New Delhi.
2. All cGMTs, BSNL Territorial Circles of BSNL..
3. All Executives/Non-executives of BSNL.
4. PPS to CVO, BSNL CO.
5. Intranet Portal/Order Bundle,
6. Notice Boards, BSNL CO, New Delhi.