



BHARAT SANCHAR NIGAM LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
SR Cell, Corporate Office
8th Floor, Bharat Sanchar Bhawan,
Harish Chander Mathur Lane,
Janpath, New Delhi-110 001

No. BSNI/5-1/SR/2012

Dated, the 4th January, 2013

To

1. All CGMs, BSNL
2. Sr.GM (Pers.) / GM (Estt.) / GM (PF), BSNL C.O.

Sub: Conduct of 6th membership verification to elect majority representative union(s) of non-executive employees in BSNL - Preparation of revised Electoral Rolls regarding

We are all aware that the new recognition rules, viz. **BSNL Recognition of Non-Executives' Unions and Representation in the Councils Rules, 2012** have already been notified on 26th December, 2012. The last election for verification of majority Union(s) of non-executive employees in BSNL was held in February, 2011 and the next election (membership verification) has become due which is tentatively proposed to be conducted in the month of April, 2013. Accordingly, it is requested that as a preliminary action, process of preparations of revised electoral rolls may be started immediately. The primary data may be obtained from BSNL HR package and thereafter necessary corrections / additions / deletions incorporated.

2. It is expected that the guidelines for preparation of electoral rolls issued in the past are available in your office. However the broad guidelines for preparation of revised electoral rolls are given below for your information and guidance:-

- i) The draft/provisional-revised electoral rolls may be prepared in the pro-forma, enclosed at Annexure-I.
- ii) The names of officials who will be superannuating up to 31.3.2013 may not be included in the revised electoral roll.
- iii) The information regarding number of polling booths in a SSA may be reviewed by the Head of SSA in consultation with Circle office keeping in mind the least inconvenience to the employees and also to minimize the expenditure. The information of polling booths may be prepared in the proforma at Annexure-II.

3. The above exercise may be started immediately and completed positively by 4th February, 2013 under intimation to this office.

Mukesh Meena
4/1/13
(Mukesh Meena)
DGM (SR), BSNL C.O.

Encl : As above

ANNEXURE-I

Name of the Circle : _____

S.N.	Name	Father's/ Husband's Name	Male/ Female	Design- ation	HR Pack- age Staff No.	Dept/ Sect- ion

ANNEXURE-II

Name of the Circle : _____

Sl. No.	Name of SSA	No. of Polling Booths.