

Corporate Office  
Pension Section, 5<sup>th</sup> floor  
Bharat Sanchar Bhawan  
H.C. Mathur Lane,  
New Delhi-110001



भारत संचार निगम लिमिटेड  
(भारत सरकार का उपक्रम)  
BHARAT SANCHAR NIGAM LIMITED  
(A Govt. of India Enterprise)

No.48-12/2017-Pen (B)

Dated: 19-07-2017

To

All Heads of Circles/Telecom Districts/ Regions/Projects/  
Telecom Stores/Telecom Factories & Other Administrative Offices  
Bharat Sanchar Nigam Limited

Sub: Safeguards while issuing pay fixation orders in respect of employees of BSNL - regarding.

Sir,

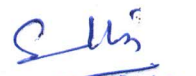
It has been observed that in certain instances, wrong interpretations/ understanding of instructions relating to pay fixation orders on promotion/upgradations/ pay revision etc., led to incorrect fixation and excess payment to the employees.

2. Keeping the above circumstances in view, it has been decided with the approval of the Competent Authority that all the pay fixing authorities must invariably incorporate the following clause in the pay fixation orders/memos as concluding para :-

"The above fixation of pay is subject to post audit or administrative review/inspection/check/assessment and in case any overpayment is detected, the same will be recovered from the concerned officer(s)/official(s) without any further notice."

3. Accordingly, concerned PAO should ensure that the above clause is available in the pay fixation order/memo before releasing the payment arising thereto.

Yours faithfully,

  
19.7.17  
(S. P. Bhatta)

Asstt. General Manager (Estt.-I)  
Tele. No. 011-23037477

Copy to :-

1. PS to Dir (HR)/Dir (F)/Dir (Ent.)/Dir (CFA)/Dir (CM), BSNL Board
2. PGMs/Sr. GMs/GMs (Pers./FP/BW/Elect./Arch/Civil), BSNL CO
3. GM (SR), BSNL CO
4. AGMs (Pers.-I)/(Pers.-II)/(Estt.-III)/(Estt.-IV)/(CSS)/(SEA)/(Elect.)/(BW)/(Arch.)
5. DM (Pension/KB)
6. BSNL CO Intranet Portal
7. Guard File



(Sudhanshu Shekhar Ray)  
Deputy Manager (Pension)